

Bradford Public Library District
Board Meeting Minutes
April 15, 2024

Call to Order: Dave Atteberry called the meeting to order at 6:02 pm.

Present: Dave Atteberry, Tish Leeper, Reva Young, Barb Fehr, Mary Robbins, Sarah Boehm – Director
Nicholas Poignant- Youth Services Librarian
Absent: James Owens and Hollie Scott
No Guests

Minutes: Board reviewed Board Minutes of March 2024. Motion to approve was made by Barb Fehr, seconded by Reva Young. Motion carried.

Treasurers Report: Barb Fehr Presented the Treasurers report ending March 31, 2024. Current balance

In checking \$39,305.14

In savings \$4572.92

Monthly Bills: Barb Fehr proposed Reclassification of Balance Funds. Her suggestions were to move Sarah's safety wages back to regular wages.

Move the following to Safety from Building Repair and Maintenance:

\$450.00 Flashing Repair on Roof

\$75.00 Conveyance Certificate

\$600.00 Part of the indoor and outdoor light repair.

= \$1125.00 Total

Motion made by Barb Fehr, to move Building Repair & Maintenance money to Safety as listed above and move Sarah's 10% wages (July 2023 – June 30, 2024) from Safety to Corporate.

Seconded by Dave Atteberry.

Voice vote in favor: aye-Barb, Tish, Reva, Mary, Dave Nay-0

Looked at bills to pay, Motion made by Tish to approve bills, seconded by Reva. Motion carried.

Circulation Statistics: The circulation statistics for the month of March were reviewed.

Addition to the Agenda: A. Flooring (for basement)

B. Lighting (all interior)

C. HR Committee (to be formed)

These items were discussed and we will have more information at the next meeting to talk more about these items.

Reports: Directors report – Sarah talked about RSA day. There was interesting speakers, along with Breakout sessions for IMRF, Programming, and Displays. They brought home some ideas for Programming, but the displays ideas are currently being used here. IMRF had few changes. Sarah and Nick are continuing to work on the 100th Anniversary events. She told us the ideas that are being lined up. There is sweatshirts, t-shirt and totes available to purchase at the Library.

Nick reported that he went to Stark County High School and met with the Bradford area teens about the Library's activities. He also spoke about RSA day. He would like to do something on the social media platform. Maybe doing a Podcast or Youtube to bring in more teens. He is working on cataloging children books. This will be an ongoing project for a while. He also has the summer reading program mapped out for this summer. It will coordinate with the 100th Anniversary.

Comments of Questions of the Board: none

Unfinished Business:

Policy Review: we disused a few changes that needed updated in the policy book.

By-Laws Article 3 – Section 3 – change verbiage

Article 4 – Section 3 -- change verbiage

Circulation Policy Length of Loans – change verbiage (no fines)

Computer Internet Use Policy – Printing – Printouts are \$.20

Library Staff Assistance – change verbiage

Next month we will review these changes.

Social Media Policy: Tabled until next month.

Statement of Economic Interest: These forms were passed out for signatures.

New Business: RSA Independence Project – Sarah explained RSA is going independent from Rails.

Sarah recommended staying with RSA. Nothing will change for the Library. Their fee schedule has some changes, but they are minor.

A motion to approve RSA as described by Sarah was made by Dave, seconded by Tish.

Executive Session: N/A

Adjourn: Tish moved that we adjourn the meeting at 7:50 pm, seconded by Reva.

Respectfully submitted,

Mary Robbins
Board Member