Bradford Public Library District

Board Meeting Minutes

June 19, 2023

**Call to Order**: President Dave Atteberry called the meeting to order at 6:00 p.m.

**Present**: Dave Atteberry, Tish Leeper, Reva Young, Barb Fehr, Hollie Scott, James Owens, Sarah Boehm, Director. Mary Robbins was absent.

**Election of Officers:**

The following will serve as officers through May 2025.

 David Atteberry – president

 James Owens – vice president

 Barbara Fehr – treasurer

 Hollie Scott - secretary

**Minutes:**

 Approve board meeting minutes. Motion was made by Barb Fehr to approve the Special Meeting minutes of May 22, 2023, Jim seconded; motion carried.

Reva moved to approve the amended minutes of the May 15, 2023 board meeting, Jim seconded, motion carried.

**Treasurers Report:**

 Barb Fehr presented the Treasurers Report ending May 31,2023.

**Monthly Bills:**

 Approve monthly bills. Motion was made by Hollie to pay the bills; Jim seconded, motion carried.

**Circulation Statistics:**

 The circulation statistics for the month of May were reviewed.

**Additions to the Agenda:**

 Sarah Boehm requested that we add d. Next Meeting, to New Business.

**Director’s Report:**

 Sarah Boehm reported that our new website is up and running. She likes that it is user friendly and easy to update. She has taken several online training sessions regarding patrons with disabilities. These are required for the grant we received to put towards the lift. Sarah reminded us that next month we will have a meeting on the Decennial Committee on Local Government. Summer Reading begins next week. We have 21 signed up and some great programs planned. We have raised $17,770 toward our building fund.

**Comments and Questions of the Board: none**

**Unfinished Business:**

 **Lift/Renovation Update:** The paint for the entry and restroom has been chosen. Sarah reported that they will also be painting the entire west wall and a small portion of the north and south walls. The bathroom fixtures, all flooring and the stairs need to be completed.

**Insurance**: Our workers comp insurance was discussed. Sarah will contact Tammy Pelz with our questions so that a decision can be made at our next meeting.

**New Business**:

 **Meeting Dates Ordinance #23-01;** Jim moved that we approve the Meeting Dates Ordinance FY 2023/2024, Barb seconded, motion carried by voice vote.

 **Building Maintenance Tax Ordinance #23-02**; Jim moved that we approve the Building Maintenance Tax Ordinance levying .02% of all taxable property within the district for building and maintenance purposes, Barb seconded, motion carried by voice vote.

 **Closed dates for clean up**; the library will need a thorough cleaning once the lift project is finished. Choosing the dates to be closed for this will be tabled to the next meeting.

 **Next Meeting**; Our next meeting will be held July 20, 2023 at 6 p.m.

Hollie moved that we adjourn at 7:10 pm. Tish seconded. Motion carried.

Respectfully submitted,

Hollie Scott

Secretary